

## **Area 30 Career Center**

### **December 12, 2023 Board Meeting Minutes**

The members of the Board of Directors of Area 30 Career Center held a regular session meeting on Tuesday, December 12th at 9:00 am in the boardroom at Area 30 Career Center 1 N Calbert Way Suite A, Greencastle, Indiana.

Board Members Present:           Greg Linton  
  Wes Hammond  
  Jeff Gibboney  
  Dustin LeMay  
  Corey Smith

Area 30 Staff Present:           Chad Nunley, Executive Director  
  Cindy Burnham, Treasurer

Banner Graphic:                 Brand Selvia

#### **1. Public Meeting**

A. Call to Order

Mr. Linton called the meeting to order at 9:00 am

B. Adjustments to Agenda

None

C. Public Commentary

None

D. Approval of November 14, 2023 Minutes

Dr. Smith made a motion to approve the minutes as presented. Mr. Hammond seconded and the motion carried with no further discussion.

#### **2. New Business**

A. Equipment Donation

Mr. Nunley requested approval of a Cobot donation from the Vincennes University Center for Applied Robotics & Automation (C.A.R.A.) The Cobot will arrive after the first of the year and staff training by Telemon Robotics will occur at the end of January. The Cobot will add smart technology to the program and give students valuable industry experience on programming and troubleshooting these types of robots. Mr. Gibboney motioned to approve and Dr. Smith seconded. The motion carried with no further discussion.

B. Teacher Appreciation Grant

Teacher Appreciation Grant Invoices were sent to each sending school. These will be distributed to teachers on the next payroll.

C. 2024-2025 CTE Funding Memo

The 2024-25 CTE funding memo was approved this month and is now available. The annual memo is put together by the Department of Workforce Development in consultation with the Career and Technical Education team at the Commission for Higher Education. A copy of the changes is included in the support materials. Some of the changes for next year include the Auto Collision and Auto Services programs moving back up to the high skill, high wage category, the Human and Social Services program and the Principles of Ag course moving back to the moderate level. They will also be adding several introductory courses at the 8th grade level that will be funded.

D. Comprehensive Local Needs Assessment (CLNA)

Area 30 staff are working on the CLNA for submission in March. The purpose of the CLNA is to support data-driven decision-making and more closely align planning, spending, and accountability activities under Perkins V. The results of the local needs assessment must form the foundation of the local application and drive local spending decisions. The CLNA requires a broad review of student and staff data as well as community and industry input to inform the development of our Perkins Grant and its use over a 2 year period. Student participation, course offerings, personnel, equipment, special program needs and career development activities are being reviewed.

### **3. Financial Report**

- A. Mr. Nunley sought approval of the November 2023 Financial Report. Mr. Hammond motioned to approve and Mr. Gibboney seconded. The motion carried with no further discussion.

### **4. Director's Report**

- A. Law Enforcement students toured the US Federal Courthouse and the Marshals Office on December 5th. They ended the day by participating in the Indiana Law Enforcement Academy's Project Blue Light Ceremony to honor Indiana fallen officers.
- B. Culinary Arts students are traveling to the Indy Test Kitchen December 12th to meet with Chef Jack London and tour the facility.
- C. Sophomore Tours were completed on Wednesday, December 6th. Approximately 380 sending school sophomores visited the career center over the past two weeks.
- D. Human and Social Services Students initiated a fundraiser to purchase winter gear for young children (infant through age 8). Items will be donated to the Head Start students & Beyond Homeless.
- E. Welding students visited TechniFab in Brazil on December 7th.
- F. Law Enforcement students will be participating in the FOP Santa Drop this holiday season by preparing and delivering gifts to families in need. Several Area 30 programs (Teacher Ed, Early Childhood and CNA) will assist with wrapping the presents in preparation for delivery.
- G. The Area 30 Blood Drive is scheduled for Wednesday, December 13th from 8:30 am-1:30 pm.
- H. The next board meeting is scheduled for Tuesday, January 9, 2024 at 9:00 am.

### **5. Adjournment**

Mr. Linton adjourned the meeting at 9:10.